## **BID FORM**

Fax No.:

Federal I.D. No.

Form E-103 (Rev. 2-96)

## MISSOURI DEPARTMENT OF TRANSPORTATION GENERAL SERVICES 830 MoDOT DRIVE – P.O. BOX 270 JEFFERSON CITY, MO 65102

REQUEST N	O.	1-050210					
DATE		January 27, 2005					
PAGE NO.	1	NO. OF PAGES	7				

SEALED BIDS, SUBJECT TO THE CONDITIONS ON THE REVERSE SIDE HEREOF WILL BE RECEIVED AT THIS OFFICE UNTIL

## 2:00 p.m. Local Time February 10, 2005

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING THE FOLLOWING SUPPLIES OR SERVICES.

QUOTATIONS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF TRANSPORTATION Jefferson City, MO

DEFINITE D	DELIV	ERY DA	TE MUST BE SHOWN.	SIGN AND	RETURN	<b>BEFORE</b>	TIME SI	ET FOR (	OPENING.	ALL 1	BIDS MU	JST BE
EXTENDEI	D AND	) TOTA	LED.									
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BUYEI	R: Brenda Tyree	BUYER	TELEPHONE	57.	3-751-74	82
ITEM NO.	SUPPLIES OR SERVICES	MFG. NO. OR BRAND	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Contract for furnishing Rainsuits for a					
	period beginning March 1, 2005 and					
	ending February 28, 2006.					
Submit net bid as cash discount stipulations will not be considered.						
	NOTE: For bid to be considered, the attachment entitled	"PREFERENCE	IN PURCHASIN	NG PROI	OUCTS" m	ust be on file in
	this office and must be in the current calendar year.					
	NOTE: The attachment entitled "MISSOURI DOMEST	TIC PRODUCT P	ROCUREMENT	ACT" o	ertifications	of compliance
	must be completed and submitted with your bid.					
	(SEE LAST PAGE FOR CON	DITIONS AN	D INSTRUC	TIONS	)	
In comp	pliance with the above invitation for bids, and subject to					
	deliver any or all the items on which prices were quot	ed within de	ays after receipt o	of formal	purchase o	rder.
Date:		Firm Name:				
Teleph	one No.:	Address:				

By (Signature):

Title:

**Type/Print Name** 

## CONDITIONS AND INSTRUCTIONS

- 1. The Missouri Department of Transportation reserves the right to reject any or all bids, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid, unit prices will govern.
- 2. All bids must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
- 3. By virtue of statutory authority, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown, within the State of Missouri.
- 4. Time of delivery is a part of the consideration and must be stated in definite terms and must be adhered to. If time varies on different items, the bidder shall so state.
- 5. State brand or make on each item. If bidding on other than the make, model or brand specified, the manufacturer's name, model number or catalog number must be given.
- 6. The Missouri Department of Transportation is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. A Federal Excise Tax Exemption Certificate will be furnished the successful bidder.
- 7. No bids by telephone, telegram or telefax will be accepted.
- 8. Bid should be returned in the enclosed envelope with the Bid Request No. plainly indicated thereon.
- 9. The date specified for the returning of bids is a firm deadline and all bids must be received at the designated office by that time. The Department does not recognize the U.S. Mail, Railway Express Agency, Air Express, or any other organization, as its agent for purposes of accepting proposals. All proposals arriving at the designated office after the deadline specified will be rejected.
- 10. Suppliers shall give at least 24 hours advance notice of each delivery unless otherwise specified on the purchase order. Delivery will only be received between the hours of 8:00 a.m. to 3:30 p.m., Monday through Friday. Material arriving after 3:30 p.m. will not be unloaded until the following work day. No material will be received on Saturday, Sunday or state holidays.
- 11. The bidder understands that this project involves state funds and the bidder awarded the contract will be required to comply with the Executive Order 94-03 of the Governor of the State of Missouri dated January 14, 1994. This order stipulates that there shall be no discriminatory employment practices by the contractor or his subcontractors, if any, based on race, color, religion, creed, national origin, sex or age. The undersigned contractor or his subcontractors, if any, shall give written notice of their commitments under this clause to any labor union with which they have bargaining or other agreements.